



TRAVELERS CHECK LIST

_____ **Check the [details of your itinerary](#)** Verify your date, time, fare and seat assignment, and make any necessary changes.

_____ **Check your [photo ID](#)** The government issued identification you present at the boarding gate must be valid for the duration of your travels, and must include your **name, date of birth and gender**. For international travel and flights between Canada and the U.S., identification must also include a **photo**. Confirm your passport and driver licenses has not expired. Remember **that the name on your ID must match your name as it appears on the ticket**. Leave a copy of your passport with a friend or family member in case it is lost or stolen.

_____ **Add your [frequent flyer number](#)** so that you accumulate any points you may be entitled to through your frequent flyer program.

_____ **Buy [travel insurance](#)** Enjoy extra peace of mind when travelling away from home. Remember many insurance companies do not cover you if you are traveling outside the USA.

_____ **Book your [hotel stays](#) and [car rentals](#) send confirmations to your phone. Check if your car insurance covers you for car rentals. If not take insurance.** Also, take a picture of the 4 sides of the car before you drive away with your phone or camera. It has been know that some car rental places will charge you for dents and scratches already on the car if you are not aware. Make sure dents, scratches, etc. are noted on car rental agreement before you leave the lot.

_____ **Tell the airlines, rail, cruise line etc. about your [special needs](#)** Travelling with a guide dog? Need wheelchair access? For any special needs, tell your travel agent or travel provider as soon as you book.

_____ **Follow [travel updates](#)** Check see if there are any [travel updates](#) such as weather / security alerts that you should be aware of.

_____ **Read rules and restrictions that apply to [infants and children](#)** or how to organize travel for an [unaccompanied minor](#). If you are pregnant, check with the cruise lines as they have guidelines for sailing and traveling with infants.

_____ **Be aware of [security requirements](#)** Be aware of any [security requirements](#) in effect for the places and times you're travelling. Do they have specific customs you must follow?

_____ **Obtain [passports, visas and other travel documents](#)** Obtain/renew all [required documentation](#) well ahead of time, and make copies.

_____ **Familiarize yourself with [customs and immigration](#) information** View useful [customs and immigration](#) information and links for Canada, the United States and European Union countries. You will have to fill out claim forms for each family. Know what the guidelines are for taking products in and out of the countries you are traveling to/from.

_____ **Provide [Advance Passenger Information \(API\)](#)** Learn more about [Advance Passenger Information](#) and view a list of countries for which API is required. Provide your APIS information before you arrive at the airport, cruise line or rail terminal to save time.

_____ **Request a [special meal](#) for your flight or dietary restrictions.** Find out about special meal availability if you have a special diet or allergies

_____ **[Get vaccinated](#)** Schedule an appointment with your doctor 6-8 weeks before travelling for vaccinations that are recommended or required for the places you plan on visiting. Visit the [Public Health Agency of the country you are traveling to](#) for more information.

_____ **Check with your doctor** to get an antibiotic prescription ahead of time when you are traveling. Have an emergency list of your doctors, medications and emergency contacts so if you do get sick or injured while traveling you are prepared. Pack your medications in the original bottles so you do not have an issue going through security and customs. If you have metal, or replacements that might set off the security detector have a note from your doctor handy with his name and phone number for verification.

_____ **Bring contact information for your embassy and/or consulate abroad** Bring the address and phone number of your home country's Embassy, High Commission or Consulate for each country you plan to visit. I would suggest registering on the us.state.gov website on the smart traveler program.

_____ **Advise your credit card company that you'll be travelling abroad** This way, they'll know to expect out-of-country charges on your credit card, and telling them may help avoid issues with international transactions.

_____ **Cell Phone-call your provider** and see if your phone will work in the area you are traveling to. If so, do you need to buy an international plan to reduce the cost of the calls overseas? Learn the dialing instructions for the area you are traveling to. Bills can add up on cruises (using the cruise lines satellite or roaming charges internationally). Look into a data plan for texting and e-mailing instead.

Packing & home: Decide what you are going to do about mail, newspapers and deliveries while you are away. Timed lighting for home.

_____ **Pack your [carry-on baggage](#) (take a picture of this bag as well and make sure you have id attached)** Familiarize yourself with the latest [carry-on baggage](#) restrictions and regulations.

_____ **Always pack valuable items** such as money, travel documents car keys and medication in your carry-on baggage so that, in the unlikely event that your checked baggage is misrouted, you will not be without them.

_____ **Medication** must be properly labelled or accompanied by a prescription. (bring extra in case you are delayed on the way home). A spare set of glasses are also a good idea. Also think sunscreen, bug spray, tums, etc.

_____ **Pack your [checked baggage](#) Take a picture of your luggage in case it is lost or stolen. It will help when you need to identify the bag.** Familiarize yourself with the latest [checked baggage](#) restrictions and regulations, and learn more about [additional checked baggage](#) (including oversized and overweight items), [sports equipment](#), [hunting equipment](#) and [musical instruments](#). **Identify your bags Make your bag stand out to you. A Breezy sticker, sports sticker, ribbon, something that makes the bag different from all the other bags that looks like yours. Also, have a luggage tag on the bag with your name and phone number both on the inside and out.**

_____ **Leave gifts unwrapped**
In the event that security and/or customs agents need to inspect the contents of your baggage, all the items in your possession should be unwrapped and easy to access so that the inspection process can be conducted as quickly and efficiently as possible.

Know Before you go

_____ **[Check in](#) for your flight, cruise or rail journey before you depart and check the status for delays.**

_____ **[Get to the airport on time](#)** Familiarize yourself with official [deadlines for check-in and boarding](#). Failure to meet them may result in reassigned seating and cancellations.

Safe and happy travelin....